

U-11012/11/2011-IC
Government of India
Ministry of Rural Development

Krishi Bhavan, New Delhi
Dated the 4th October, 2011

Subject: Training courses on "Localizing the Anti-Poverty Agenda: The Malaysian Experience", Institute for Rural Advancement (INFRA), Malaysia, 16- 29 November, 2011.

The undersigned is directed to enclose herewith a copy of AARDO's letter no. CB/TRG/INFRA/2011 dated 21st September, 2011 on the subject mentioned above and to request that the nomination of willing and suitable candidates involved in the subject area of the course may be sent to IC Section by 10th October, 2011.

S. S. Dhavale

(Sunita Dhavale)

Under Secretary to the Govt. of India

Tel Fax: 23382553

o/c

*Issued
7/10/11*

All Joint Secretaries in the Department of Rural Development

Director General
National Institute of Rural Development,
Rajendra Nagar, Hyderabad

Director,
State Institutes of Rural Development
(as per list attached)

Copy to: All State Secretaries (RD)/ Resident Commissioners

Copy also to: Director (NIC) - for putting it to Ministry's Website and Diksha's website.

S. NO. 1 (R)

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AFRO-ASIAN
RURAL DEVELOPMENT
ORGANIZATION

ORGANISATION
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DEVELOPPEMENT RURAL

المنظمة
الأفريقية الآسيوية
للتنمية الريفية

SECRETARY GENERAL'S
OFFICE



مكتب
الأمين العام

Ref. : No. CB/TRG/INFRA/2011
Date : 21 September 2011

: الرقم
: التاريخ

H.E. the Minister of Rural Development
Government of India, and
Hon'ble President of AARDO
Krishi Bhavan, New Delhi

**Subject: Training Course on "Localizing the Anti-Poverty Agenda:
The Malaysian Experience", Institute for Rural Advancement (INFRA),
Malaysia, 16-29 November 2011**

Excellency,

I have the honour to inform Your Excellency that the training course on "Localising the Anti-Poverty Agenda: The Malaysian Experience" is scheduled to be held at the Institute for Rural Advancement (INFRA), Malaysia during **16-29 November 2011**.

The general objectives of the course are to:

- Comprehend policies on national macro and rural development: strategies and programmes regarding poverty alleviation;
- Share information, best practices and lessons learned and obtained from the policies, strategies and programmes on national planning, rural development and poverty alleviation;
- Engage and promote collaboration and networking among the key personnel of poverty alleviation programmes from participating countries; and
- Learn from successful local experiences, particularly on the empowerment of the poor through income generating programmes.

It is hoped that Excellency's esteemed Government will find the above training programme useful. Excellency is requested to kindly arrange to nominate two candidates (one principal and one alternate) for the above programme.

Nominees must satisfy the following:

Essential Qualifications:

- Nominee (s) must hold a bachelor's degree or equivalent with sufficient experience in Policy planning and practice in the field of rural development with focus on poverty alleviation;
- Must be between the age of 35-50 years
- Nominee (s) must be proficient in both spoken and written English language to enable him/her to follow the instructions which are given in English only
- Medically fit for study and travel abroad with a medical certificate

Nominees will be entitled to:

Entitlements:

- a) Both ways air travel from the capital city of nominee to Kuala Lumpur and back on economy/excursion fare by shortest possible route;
- b) Boarding and lodging expenses at the training institute;
- c) Books and literature, tuition fee; and
- d) Travel within Malaysia in connection with the training including field visits.

The expenses incurred during the period of journey, passport/visa charges, airport tax and out-of-pocket allowance, etc. are not covered under the training fellowship. Excellency's esteemed government may kindly wish to provide sufficient funds to its nominee to meet the expenses other than covered under the fellowship.

Attached nomination proforma duly filled-in by the prospective candidates may kindly be arranged to be forwarded to AARDO Secretariat so as to reach latest by **20 OCTOBER 2011 (20-10-2011)**. Nomination papers received incomplete in any respect, or received after the last prescribed date, as above, are not likely to be considered. Selection of candidates will be made in consultation with the host government/training institute. **The candidate/s who have already participated in any of the programmes organised under MTCP, Malaysia need not apply.**

Kindly accept, Excellency, the renewed assurances of my highest consideration.

Sincerely,



Eng. Wassfi Hassan El Sreihin
Secretary General

Copy to :

2975


The Joint Secretary (IC), Ministry of Rural Development, Government of India,
Krishi Bhavan, New Delhi



Please affix
Passport
Photograph

**MALAYSIAN TECHNICAL COOPERATION PROGRAMME (MTCP)
APPLICATION FOR SHORT COURSES IN MALAYSIA**

FOR OFFICIAL USE ONLY

Reference no.:

Received:

Checked:

APPLICATION FORM (Typewriting or block letters)

TITLE OF COURSE : LOCALIZING THE ANTI-POVERTY AGENDA: THE MALAYSIAN EXPERIENCE	Date of commencement: 16-29 November 2011
NAME OF TRAINING INSTITUTION : INSTITUTE FOR RURAL ADVANCEMENT (INFRA), MALAYSIA	

1. PERSONAL DATA

Family name (surname)	Date of birth Day Month Year
First Name	Nationality (citizenship) :
Other names	Gender: Male / Female #
City and country of birth	Marital status: Single / Married / Divorced / Widowed #
Passport No:	Religion:

Delete accordingly

2. COMMUNICATION AND MAILING ADDRESS

Applicant's Office Address:		Applicant's Postal / Home Address:		
		Home telephone		
		Country	Area	Number
Office telephone	Telefax	Email		
Country Area Number	Country Area Number			

Person to be contacted in case of emergency, name, telephone and address:

3. EDUCATION (list in order of time, starting with last institution attended)

Name of institution and place of study	Major field of study	Years of study: from - to	Degree

4. EMPLOYMENT RECORD

A. Present or most recent post	B. Previous post.
Employer:	Employer:
Years of service (from - to):	Years of service (from - to):
Title of your post/position :	Title of your post/position :
Present salary per month (US Dollars):	Salary per month (US Dollars):
Name of supervisor and title:	Name of supervisor and title:
Type of organization: Government / Semi Government / Private / NGO #	Type of organization Government / Semi Government / Private / NGO #
Main functions of organization:	Main functions of organization:
Total number of employees:	Total number of employees:

Delete accordingly

Description of your work including your responsibility:

Please continue on supplementary pages if necessary

5. REASONS FOR APPLYING THIS COURSE

Please state briefly the reasons for applying to this course and how you hope to benefit from the programme.

Please continue on supplementary pages if necessary

Have you participated in any training programme in Malaysia before : YES / NO #

<u>Name of programme</u>	<u>Organizer</u>	<u>Year</u>

Have you participated in any MTCP training programme in Malaysia before : YES / NO #

<u>Name of courses</u>	<u>Name of Training Institute</u>	<u>Year</u>

Delete accordingly

6. CERTIFICATION OF ENGLISH LANGUAGE PROFICIENCY

	Excellent	Good	Fair	Basic	Remarks
Listening					
Speaking					
Writing					
Reading					

Mother tongue: _____

Language test administered by : _____

Title : _____

Address : _____

Tel. Number : _____

E mail : _____

Date and signature: _____

7. MEDICAL REPORT (to be completed by an authorized physician)

Name of Applicant:			
Age:	Sex:	Height: cm	Weight: kg.
Blood Group:	<input type="checkbox"/> A	<input type="checkbox"/> B	<input type="checkbox"/> AB <input type="checkbox"/> O <input type="checkbox"/> Other ()
Blood Pressure:			
Is the person examined at present in good health?		Is the person examined physically and mentally able to carry out intensive training away from home?	
Is the person free of infectious diseases (AIDS, tuberculosis, trachoma, skin diseases etc.) ?		Does the person examined have any condition or defect (including teeth) which might require treatment during the course?	
List any abnormalities indicated in the chest X ray.		Pregnancy Test (for women):	

8

I certify that the applicant is medically fit to undertake a course in Malaysia.

Name of Physician : _____

Address of Clinic (printed) : _____

Telephone (printed) : _____

E mail : _____ Date : _____

Signature of Physician: _____ Seal of Clinic : _____

8. DECLARATION

Have you ever been convicted by a Court of Law of any country ? Yes / No #
If yes, please give brief details:

I certify that my statements in answer to the foregoing questions are true, complete and correct to the best of my knowledge and belief.

If accepted for a training award, I undertake to:-

- (a) Carry out such instructions and abide by such conditions as may be stipulated by both the nominating government and the host government in respect of this course of training;
- (b) Follow the course of study or training, and abide by the rules of the institution in which I undertake to study or train;
- (c) Refrain from engaging in political activities, or any form of employment for profit or gain;
- (d) Submit any progress reports which may be prescribed; and
- (e) Return to my home country promptly upon the completion of my course of study or training.

I also fully understand that if I am granted an award it may be subsequently withdrawn if I fail to make adequate progress or for other sufficient cause determined by the host Government.

Signature of applicant: _____

Name: _____

Date: _____

Delete accordingly